

# SaskGaming

## HOW TO ATTACH YOUR RESUME AND COVER LETTER TO YOUR JOB APPLICATION

Fill in requested information and click Continue

Use this guide to create an account with SaskGaming to apply for job postings

### 1 Log in to Candidate Profile

Welcome to SaskGaming **Candidate Login**

Email Address:

Password:

Are you a new candidate? [Forgot your password?](#)

**Log In**

### 2 Click on Menu, then Candidate Profile, then Resume, Cover Letter etc.

Home

Career Opportunities

**Candidate Profile**

Applications

Eligibility & Assessments

**Resume, Cover Letter etc.**

References

View My Profile

Change Password

Employment Equity Declaration

Resumes, Cover Letter etc.

### Resume, Cover Letter, etc. - Mandatory Requirement

CLICK GREEN PLUS BUTTON TO UPLOAD DOCUMENTS AND THEN CLICK ON FOLDER ICON

Added	File Name - MANDATORY FIELD	Document Type
19-Oct-2022	5845_0_Test_Resume.docx	Resume

CLICK ON THE SAVE DISK ICON IN TOP RIGHT CORNER TO SAVE FILE.

**RESUME & COVER LETTER FILE FORMAT: FIRST NAME, LAST NAME, DOCUMENT TYPE EXAMPLE: BARNEY RUBBLE RESUME**

# SaskGaming Candidate Registration

**3** Click on the green + icon to add resume, cover letter or other documents

Resumes, Cover Letter etc.

## Resume, Cover Letter, etc. - Mandatory Requirement

CLICK GREEN PLUS BUTTON TO UPLOAD DOCUMENTS AND THEN CLICK ON FOLDER ICON

Added	* File Name - MANDATORY FIELD	Document Type
20-Oct-2022		

CLICK ON THE SAVE DISK ICON IN TOP RIGHT CORNER TO SAVE FILE.

RESUME & COVER LETTER FILE FORMAT: FIRST NAME, LAST NAME, DOCUMENT TYPE EXAMPLE: BARNEY RUBBLE RESUME

**4** Click on file folder, choose your document then Click Open

## DOCUMENT DETAILS



Added	* File Name
29-Oct-2021	

Resume, Cover Letter etc.

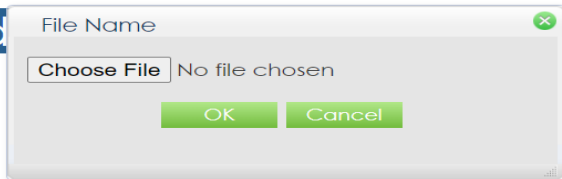
## Resume, Cover Letter etc.

DOCUMENT DETAILS

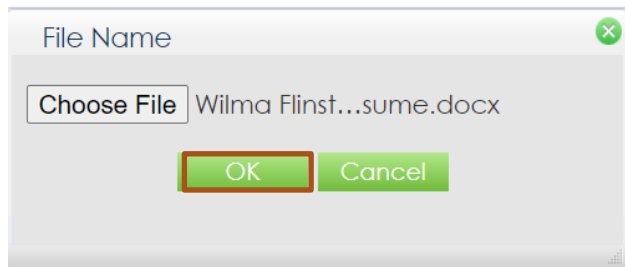


Added	* File Name	Document Type
29-Oct-2021		

Add  on the Save Icon.



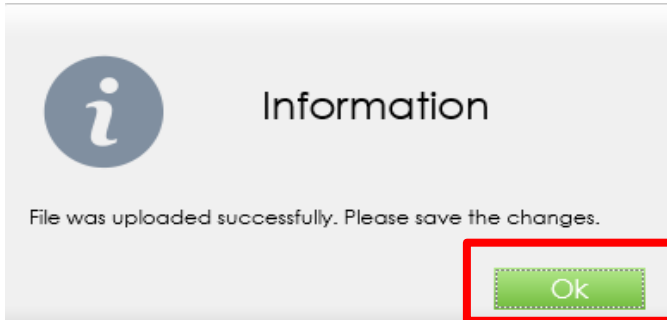
**5** Click on OK



Note: Repeat steps 3 to 6 for each document you upload.

# SaskGaming Candidate Registration

**16** Click on OK and select what type of document is being uploaded. Ex: Resume, Cover Letter, etc



Resumes, Cover Letter etc.

## Resume, Cover Letter, etc. - Mandatory Requirement

CLICK GREEN PLUS BUTTON TO UPLOAD DOCUMENTS AND THEN CLICK ON FOLDER ICON



Added	* File Name - MANDATORY FIELD	Document Type
20-Oct-2022	Test Resume.docx	Resume

CLICK ON THE SAVE DISK ICON IN TOP RIGHT CORNER TO SAVE FILE

RESUME & COVER LETTER FILE FORMAT: FIRST NAME, LAST NAME, DOCUMENT TYPE EXAMPLE: BARNEY RUBBLE RESUME

**17** Click on the green disc icon to SAVE in your profile

